

**State of Illinois
County Of Cook
Northfield Township Board of Trustees meeting August 10, 2010**

Supervisor Brickman called the meeting to order at 6:04 PM and led us in the Pledge of Allegiance.

The following board members were present:

Jill Brickman, Supervisor
Brendan Appel, Trustee
Carol Blustein, Trustee
Karen McCormick, Trustee
Mary Reynolds, Trustee

Also present:

Laura Fine, Northfield Township Clerk
Eric Patt, Northfield Township Attorney
Lucinda Fuller, Northfield Township Staff
Sujata Banerjee, Northfield Township Resident

Town Meeting

Approval of the minutes of the July 13, 2010 Board Meeting

Trustee Reynolds moved to approve the minutes of the July 13, 2010 board meeting.
Trustee Blustein seconded the motion.

Trustee Appel changed the word ‘gotten’ to ‘received’ under *Sewer Old Business*.

Trustee Reynolds amended her motion to approve the minutes as amended.
Trustee Blustein accepted the amended motion.

The minutes were unanimously approved on a voice vote.

Approval of the June 15, 2010 Special Meeting Minutes

Trustee Blustein moved to approve the June 15, 2010 Special Meeting minutes.
Trustee Appel seconded the motion.
The minutes were unanimously approved on a voice vote.

Recess Town Meeting

Open Sewer Meeting

Approval of the Sewer Bills

Trustee Reynolds moved to approve the sewer bills.

Trustee Blustein seconded the motion.

Trustee Blustein said she had a question, but there was nobody at the meeting from the Road District to answer it. She wanted a report on the \$123,000 sewer project. Supervisor Brickman said she had heard that everyone is happy with the progress and satisfied with Insituform.

Roll Call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0.

Sewer Collections for July

No discussion.

Old Business

Trustee Appel asked Finance Director, Lucinda Fuller if she had received a written response from IMRF regarding the Sewer District's contribution to the fund. Ms. Fuller said she has not received a response. It has been referred to IMRF attorneys. Trustee Appel asked if the IMRF indicated when we would receive a response. Ms. Fuller said no. Trustee Appel asked Ms. Fuller to inquire again before the next meeting, and we will revisit the issue next month.

New Business

Trustee Reynolds asked Ms. Fuller if the overtime pay for the work done on July 24 will be billed this month. Ms. Fuller said the invoice is in the sewer folder.

Supervisor Brickman asked if the board would mind allowing a member of the public to address the board about a sewer issue before the sewer meeting closed, rather than waiting until the end of the meeting. The board agreed.

Sujata Banerjee lives at 1117 Pfingsten Road. She said she is concerned because every time there is a rain storm, the sanitary sewers back up. As a result, the sewers leak into many properties in her area, including her home. She said the Village of Glenview is currently replacing the local storm sewers. She was wondering if Northfield Township could improve the sanitary sewers while the construction is taking place.

Supervisor Brickman said it is possible that the sewer may not need to be replaced, but it may need to be re-lined. She said she would talk to someone who works on the sewers to find out how long it has been since that part of the system has been video taped. The supervisor told Ms. Banerjee she would contact her when she gets the information.

Recess Sewer Meeting

**Reconvene Town Meeting
Approval of the Town Fund Bills**

Trustee McCormick moved to approve the Town Fund Bills.
Trustee Blustein seconded the motion.

Trustee Reynolds asked Ms. Fuller about the potential lease sites she visited for a new township office. Ms. Fuller said a list of possibilities is being put together for the committee. Trustee Appel suggested it may be advantageous to look for a potential purchase to compare costs.

Trustee Appel asked about the Glenview State Bank expenditure for almost \$400. Ms. Fuller explained that is a multi-month total for payroll processing fees.

Trustee Blustein asked Ms. Fuller to explain why for IMRF the payment was \$3,044 for this month, but it was only \$1,289 last month. Ms. Fuller explained that slightly more than 9% of the gross payroll comes out of the town fund. She said every quarter there is a variation because the General Assistance fund and the Road fund reimburse portions for Miguel and Pete.

Roll Call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0.

Road and Bridge Bills

Trustee McCormick moved to approve the Road and Bridge bills.
Trustee Appel seconded the motion.

Trustee Blustein noted the legal fees on the income statement are over the budgeted amount. They currently total 107% of the allotted amount. She asked if the board needs to approve the expenditure. Ms. Fuller said annually at the February meeting a list of line item adjustments will be presented for all the funds that have gone over budget. Trustee Blustein asked if the board is obligated to approve it. Attorney Patt said as long as the adjustments do not go over the total amount, the highway commissioner can apportion funds as he deems necessary within a certain percentage.

Roll Call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0.

Change of Catastrophic Insurance Carriers for General Assistance Program

Trustee Brickman said she was at the township prior to having this type of insurance, and there was a constant fear that a client would need a major medical procedure such as a heart transplant. Trustee Reynolds noted the coverage is for 10 months. Ms. Fuller explained it is because this is in relation to the carrier's policy year. She said next year the rate will be slightly higher, but it will be for 12 months.

Consideration of Dial-a-Ride Income Level Increases to Coincide with Circuit Breaker

Supervisor Brickman explained Circuit Breaker is a program for seniors and the disabled who meet certain guidelines to receive utility assistance. The Supervisor explained Dial-a-Ride qualifications are very close to Circuit Breaker qualifications, and aligning them could be helpful in having more Dial-a-Ride participants sign up for Circuit Breakers Assistance.

Trustee Appel moved to change the income levels of Dial-a-Ride to match Circuit Breaker. Trustee McCormick seconded the motion.

Roll Call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0.

Road District Budget

The board decided to move into closed session at the conclusion of the open meeting to discuss pending litigation.

Old Business

Trustee McCormick asked Clerk Fine if she has received any updates to the employee manual from the Road District. Clerk Fine said she has not received any updates. Trustee Reynolds said there is an enforcement mechanism of a \$50 penalty for not updating the manual. However she said the board would likely not want to impose a penalty at this point.

Trustee Reynolds noted in General Assistance, prescriptions expenditures are up to 80%. She asked Ms. Fuller if this could be reconciled by the end of the year. Ms. Fuller said it could because there are no other medical expenses coming in at this point, so it will be possible to make line item changes.

New Business

Trustee Blustein asked if a voluntary, unpaid workshop could be held to explain the audit. The board agreed this would be helpful. Supervisor Brickman asked Ms. Fuller to set a time and put up notice of an open meeting.

Supervisor Brickman informed the board that she has been appointed to a new county task force on health care needs outside the city of Chicago. She said this is a needs assessment task force because the county has historically focused inside the city, and there are needs in other parts of the county as well.

Trustee Appel moved to move into closed session to discuss pending or imminent litigation. Trustee Blustein seconded the motion.

Roll Call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0.

The board moved into Executive Session at 6:44 PM.

Reconvene Town Meeting in Open Session

The board moved back into open session at 8:30 PM.

Road District Budget

Trustee Appel moved to restore the \$40,000 line item the board reduced previously for professional and contractual services relating to the construction of the new building for the Road District provided those funds are expended for the purposes of preliminary professional services no later than November 1, 2010.

Trustee Blustein seconded the motion.

Roll Call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0.

Trustee Reynolds moved that the \$300,000 for the addition to the 1928 Lehigh building be reinstated as a line item dedicated solely for the addition of the 1928 Lehigh building and will not be used for any purpose other than construction of said building.

Trustee Appel seconded the motion.

Roll Call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)
Motion carried 5-0.

Trustee Appel moved to adjourn.
Trustee Blustein seconded the motion.

Motion approved on a unanimous voice vote.
The meeting adjourned at 8:33 PM.

Respectfully Submitted,

Laura Fine, Northfield Township Clerk