

**State of Illinois
County of Cook
Township of Northfield
Northfield Township Board of Trustees Meeting November 10, 2010**

The following board members were present:

Jill Brickman, Northfield Township Supervisor
Brendan Appel, Northfield Township Trustee
Carol Blustein, Northfield Township Trustee
Karen McCormick, Northfield Township Trustee
Mary Reynolds, Northfield Township Trustee

Also present:

Laura Fine, Northfield Township Clerk
Peter Amarantos, Northfield Township Highway Commissioner
Wally Kehr, Northfield Township Road District
Lucinda Fuller, Northfield Township Finance Director
Mary Lou Kratochwill, Northfield Township Staff
Anthony Buckun, Glenbrook Fire District Attorney
Nicki Lazzaro, Glenbrook Fire District Trustee

Supervisor Brickman called the meeting to order at 6:00 and led us in the Pledge of Allegiance.

**Public Hearing
Revise Road District Budget for 2010-2011 year**

Supervisor Brickman explained the purpose of the public hearing was to discuss revising the Road District Budget to reinstate 2 budget items: Professional Services and the Building Fund. Action on the issue will be taken at a special meeting on Monday, November 15. There was no further discussion.

**Close Public Hearing
Open Town Meeting**

Approval of the minutes of the October 12, 2010 meeting

Trustee McCormick moved to approve the minutes of the October 12, 2010 meeting.
Trustee Appel seconded the motion.
The minutes were unanimously approved on a voice vote.

Approval of the minutes of the June 15, 2010 Executive Session

Trustee Reynolds moved to approve the minutes of the June 15, 2010 Executive Session.
Trustee Blustein seconded the motion.
The minutes were unanimously approved on a voice vote.

Glenbrook Fire District

At the request of the Township Board, Anthony Buckun, attorney for the Glenbrook Fire District and Nicki Lazzaro, trustee for the Glenbrook Fire District, addressed the board to explain the

roles and responsibilities of the entity. Attorney Buckun said the board meets 3 times a year. The board passes all the money it receives through its tax levy, minus expenses, to the Glenview Fire Department in return for services to the unincorporated areas. He said the tax levy is approximately \$2.4 million, and expenses total approximately \$19,000. The expenses include \$1,500 a year for each of the 3 trustees plus fees for attorneys, auditors and accountants.

Ms. Lazzaro's term as trustee is up for re-appointment. Trustee Blustein asked Ms. Lazzaro about her interest in the board and her qualifications to sit on the board. Ms. Lazzaro said she lives in unincorporated Glenview, and she works for the Circuit Court of Cook County. She added the board is very knowledgeable and works well together.

Trustee Appel thanked Ms. Lazzaro and Mr. Buckun for attending the meeting. He explained the board wanted to meet with them because the board is still in its learning stages, and the board members wanted to be better educated on their role in the appointment to the Glenbrook Fire District.

Attorney Buckun and Ms. Lazzaro thanked the board and left the meeting.

Trustee Blustein motioned to appoint Nicki Lazzaro as a Glenbrook Fire District Trustee. Trustee McCormick seconded the motion.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

Trustee Appel asked if the Glenbrook Fire District could be consolidated into the Glenview Fire Department in order to save the \$19,000 in administrative costs. Supervisor Brickman noted she would be uncomfortable pursuing this without the consent of the residents. She said the push for consolidation should come from the municipalities or the residents.

Recess Town Meeting

Open Sewer Meeting

Trustee Blustein moved to approve the November 2010 sewer bills.

Trustee Appel seconded the motion.

Trustee Appel asked about the charge for repairs to the sewer main. Road District Foreman, Wally Kehr explained emergency work is being done at Huber and Knollwood, as detailed in Supervisor Brickman's notice to trustees. Supervisor Brickman said there will be some cost share with the homeowners.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

Sewer Collections

No discussion.

Old Business

Trustee Appel said he did not have time to follow up with the IMRF on his question about contributing to the fund. Trustee Reynolds said at the recent TOI convention in Springfield, she attended a session on the IMRF, and the presenter gave her the phone number of IMRF attorney, Kathleen O'Brien. During the session she said she learned the admissibility of the contribution depends on which tax form is used; it is possible with a W2 but not with a 1099. Trustee Appel thanked Trustee Reynolds for the information and said he would follow up with Attorney O'Brien.

New Business

Supervisor Brickman said Bob Barber plans to retire at the end of the year. She said Wally Kehr and Dan Creaney have been preparing for the change and will be ready to take over. Supervisor Brickman added this should have no adverse effect on the budget.

Recess Sewer Meeting

Reconvene Town Meeting

Approval of Town Fund Bills

Trustee Appel moved to approve the town fund bills.

Trustee Reynolds seconded the motion.

Finance Director, Lucinda Fuller noted the date of the payroll and benefits should be November 2010 instead of October 2010, and there are 2 pay periods not 3.

Trustee McCormick asked about the bill for Neopost. Ms. Fuller explained it is a quarterly charge for the postage meter and the envelope stuffer. She added the Sewer District and the Pantry each pay 1/3 for the folder stuffer.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

Approval of the Road and Bridge Bills

Trustee Appel moved to approve the Road and Bridge Bills.

Trustee Blustein seconded the motion.

Trustee Reynolds asked about the mileage for Bob Dunne. Commissioner Amarantos said it was for Emergency Management related meetings in Springfield, Hoffman Estates and Hanover Township.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)
Motion carried 5-0

Proposal to change fiscal year

Trustee Blustein moved to change the fiscal year and begin April 1 starting in 2011.
Trustee Reynolds seconded the motion.

Supervisor Brickman said Finance Director Fuller asked the auditor if changing the fiscal year would cause any problems. The auditor said it is possible, but the township would have 1 13-month fiscal year. There would be no additional cost to changing the fiscal year. Trustee McCormick asked if there is a downside to changing the fiscal year. Ms. Fuller said there are no disadvantages to the change, and the auditor told her a majority of the townships are on an April 1 fiscal year.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)
Nays: None (0)
Motion carried 5-0

Election of IMRF Executive Trustee

Supervisor Brickman asked the board if the trustees would like her to cast the township's ballot for Gwen Henry for IMRF Executive Trustee. She is running unopposed. Supervisor Brickman said she knows Ms. Henry from her Rotary District.

Trustee Reynolds moved to have Supervisor Brickman cast the ballot for Northfield Township for Gwen Henry for IMRF executive trustee.
Trustee Blustein seconded the motion.

The motion was unanimously approved on a voice vote.

Matters to be presented by the public

None

Old Business

Supervisor Brickman said the board received a list of applicants for the Human Services Commission. There are at least 2 students on the commission, and because the students are conscientious and the committee is a great experience for them, she would not mind seeing more than 2 students on the committee. The commission statement requires two students but does not preclude additional student members. Trustee Reynolds said she and Trustee McCormick put a lot of work into outlining the objectives of the commission, and because the board accepted the materials, she would prefer if the board abide by the recommendation for a 9 member board with 2 students.

The board will continue to discuss the Human Services Review Commission at the Monday, November 15 Special Meeting.

New Business

Trustee Reynolds volunteered to organize a date for the board to participate in the Youth Services Holiday Gift Program wrapping session.

Trustee Reynolds moved to move into Executive Session to discuss pending and threatened litigation.

Trustee McCormick seconded the motion.

Trustee Appel motioned to recess the meeting with a motion on the table.

Trustee Blustein seconded the motion.

The motion was unanimously approved on a voice vote.

The meeting moved into the meeting of the Northfield Township Food Pantry Board of Directors at 7:02 PM.

The Town Meeting was called back to order at 7:06 PM.

Roll call on the motion on the table: to move into Executive Session for the discussion of pending and threatened litigation.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

The meeting moved into executive session at 7:07 PM.

The meeting moved back into open session at 7:12 PM.

Supervisor Brickman mentioned during the months of November and December Meijer Grocery Store will allow you to add \$5 to your bill, and the store will double it and match up to \$100,000 for the food pantry.

Trustee Appel suggested collecting any unused stickers for free cookware from Jewel and giving the cookware to pantry recipients.

Trustee McCormick said at the TOI convention in Springfield she attended a class on alternative revenue streams. She said the class gave her some good ideas.

Trustee Appel motioned to adjourn.

Trustee Blustein seconded the motion.

The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:20 PM.

Respectfully Submitted,

Laura Fine, Northfield Township Clerk