

**State of Illinois
County of Cook
Township of Northfield
Northfield Township Board of Trustees Meeting October 12, 2010**

The following board members were present:

Jill Brickman, Northfield Township Supervisor
Brendan Appel, Northfield Township Trustee (arrived at 6:07 PM)
Carol Blustein, Northfield Township Trustee
Karen McCormick, Northfield Township Trustee
Mary Reynolds, Northfield Township Trustee

Also present:

Laura Fine, Northfield Township Clerk
Peter Amarantos, Northfield Township Highway Commissioner
Wally Kehr, Northfield Township Road District
Patricia Damisch, Northfield Township Assessor
Lucinda Fuller, Northfield Township Staff
Wanda Tarnowska, Northfield Township Staff
Thomas Norton, Northfield Township Resident

Supervisor Brickman called the meeting to order at 6:01 PM and led us in the Pledge of Allegiance.

Town Meeting

Approval of the Minutes of the September 14, 2010 Board Meeting

Trustee Blustein moved to approve the minutes of the September 14, 2010 board meeting.
Trustee McCormick seconded the motion.

The motion was unanimously approved on a voice vote.

**Approval of the Minutes of the July 13, 2010, August 10, 2010 and September 14, 2010
Executive Session Minutes**

Trustee Reynolds moved to approve the minutes of the July 13, 2010 Executive Session minutes.
Trustee McCormick seconded the motion.
The motion was unanimously approved on a voice vote.

Trustee Reynolds moved to approve the minutes of the August 10, 2010 Executive Session minutes.

Trustee McCormick seconded the motion.
The motion was unanimously approved on a voice vote.

Trustee Blustein moved to approve the minutes of the September 14, 2010 Executive Session minutes.

Trustee McCormick seconded the motion.

The motion was unanimously approved on a voice vote.

Recess Town Meeting

Open Sewer Meeting

Approval of the Sewer Bills

Trustee Reynolds asked why *labor* under the Northfield Township Road District is listed as straight time, but it is marked as overtime on the sewer report forms and on the payroll. Finance Director Lucinda Fuller explained the over time on payroll is charged quarterly. However, to avoid confusion, she can begin to bill overtime and straight time at the same time. Supervisor Brickman suggested using next month to reconcile the system, then change to a monthly overtime system.

Trustee Reynolds moved to accept the sewer bills.

Trustee Blustein seconded the motion.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

Collections

No discussion.

Old Business

Trustee Appel asked Ms. Fuller if she received a response from the IMRF about contributions to the fund. Ms. Fuller said she has not, and the IMRF has referred the question to their attorney. Trustee McCormick suggested Trustee Appel try to contact the IMRF. Trustee Appel requested the contact information and the chain of correspondence from Ms. Fuller so he can follow up with the IMRF.

New Business

Road District Forman Wally Kehr updated the board on a situation at the Huber Station. Mr. Kehr explained on Friday, October 8 a pump went out. He said Berryman brought the pump off line and took it to their facility to rework it. He said there are 2 pumps at the station, and only 1 needs to run, but it is safer to have a spare in case of an emergency. Mr. Kehr said we are waiting for an estimate to repair the pump and the cost of a new pump. He said he will forward the information to Supervisor Brickman.

Recess Sewer Meeting

Reconvene Town Meeting

Approval of the Town Fund Bills

Trustee Blustein moved to approve the October 2010 Town Fund bills.

Trustee McCormick seconded the motion.

The board needs to re-schedule the General Assistance meeting. Clerk Fine said she would ask Miguel Nunez for additional dates. In the meantime, the General Assistance pay for the trustees will be removed from the bills.

Trustee Blustein moved to amend the motion to remove the 4 payments of \$170 from the Town Fund bills.

Trustee McCormick seconded the motion.

Roll call on the amendment:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

Roll call on amended motion:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

Approval of Road and Bridge Bills

Trustee Reynolds moved to approve the Road and Bridge bills.

Trustee Blustein seconded the motion.

Trustee Reynolds noted there is no line item for IMRF or Medicare. Ms. Fuller said that was a mistake and she would correct it. Supervisor Brickman recommended holding the motion and returning to it later in the meeting.

Approval of reappointment of Glenbrook Fire District Trustee

Supervisor Brickman explained this is a statutory requirement that exists to pass tax dollars through to the Village of Glenview to provide fire service in the unincorporated area. The Fire District attorney is asking the board to reappoint Nicki Lazzaro for a 3 year term as trustee.

Trustee Blustein moved to approve the appointment of Nicki Lazzaro for a 3 year term as a trustee for the Glenbrook Fire District.

Trustee Reynolds seconded the motion.

Supervisor Brickman said there are 3 trustees who the board appoints on the recommendation of the Fire District Board. Trustee Appel said he does not know any of the people on the board. He said he feels irresponsible approving someone without knowing what he is doing. Trustee Blustein asked if Ms. Lazzaro could come in and talk to the board. Supervisor Brickman said the board can vote down the motion, and the current board will continue to serve until replaced. She said the board can ask Fire District Attorney Anthony Buckun to come in and address the board. Supervisor Brickman recommended the board take a vote, and then she will contact the Fire

District for further information. Trustee Appel asked Supervisor Brickman to pass along the fact that the board does not want anyone to take this personally, it is just looking for clarification.

The motion failed on a unanimous voice vote.

Office Space Search Report

Assessor Damisch noted the Township will be moving offices in 3 years, and on Friday the committee will begin looking at properties staff has investigated. They will be looking at properties to rent and properties to purchase. She said there are certain needs they will be looking for, including a loading dock for the pantry, handicapped accessibility, and location near public transportation. She said they are looking into hiring a real estate professional to help in the search. Trustee Appel added there is no downside to using a professional realtor since the buyer does not pay for the service. He said property values are so depressed at this time, that the committee is open to looking into various options including renting, purchasing an existing building and building on an empty lot. He said we need to figure out the cost of purchasing versus the cost of buying, and give the board information on both options. Assessor Damisch added that if we do buy, a contingency fund needs to be set up if something goes wrong with the building.

Road District Bills

Supervisor Brickman suggested returning to the Road District Bills. Finance Director Lucinda reprinted the bills to include IMRF and FICA.

Roll call:

Ayes: Supervisor Brickman, Trustee Appel, Trustee Blustein, Trustee McCormick, Trustee Reynolds (5)

Nays: None (0)

Motion carried 5-0

Holiday Party

Supervisor Brickman said she checked with the Township staff, and they would prefer a lunch time party to an evening party. Trustee Blustein asked if the trustees could be included in the luncheon. Supervisor Brickman said the office needs to be covered while the staff is at lunch. She said she did it last year and would be happy to do it again. Trustees are welcome to join the staff at the lunch.

The date of the potluck lunch was changed to Monday, November 15 at noon.

Glenbrook Fire District

The board moved the discussion back to the reappointment of the Glenbrook Fire District. Tom Norton, a Fire District Trustee, was now present at the meeting and could answer some of the trustees' questions. Supervisor Brickman asked Mr. Norton about the job description of the trustees. Mr. Norton said the trustees collect the money from taxes from the unincorporated areas and pass it through to Glenview. He said they are basically a pass-through account. They meet 3 times a year and are paid \$1,500 per year. Mr. Norton said they have received checks to pass through for over a million dollars. That money, minus expenses, is given to Glenview. Mr.

Norton said he has been a trustee for about 3 years, and his title is secretary. Mr. Barrett has been a trustee for 12 years. His title is President. Ms. Lazzaro has been there for quite a while as well, although he is not sure how long, and her title is Treasurer.

Mr. Norton said the time frame of their meetings is always the same, but there are no exact dates set. Legal notice of the meetings is published. The next meeting will be in December.

Trustee Appel asked if the township board appoints trustees for any other fire boards in the township. Supervisor Brickman said not that she is aware of.

Matters to be presented by the public

No discussion.

Old Business

No discussion.

New Business

Clerk Fine mentioned she is having problems with the tape recorder at tonight's meeting. Therefore, she is unsure about the quality of the recording.

Supervisor Brickman reminded the board that next month's meeting will be Wednesday, November 10 at 6:00 PM.

Trustee Reynolds moved to adjourn

Trustee Appel seconded the motion.

The motion was unanimously approved on a voice vote.

The meeting adjourned at 7:08 PM.

Respectfully Submitted,

Laura Fine, Northfield Township Clerk